

**CALL FOR APPLICATION**

Kiitan Foundation is a registered non-governmental organization in Nigeria under the Corporate Affairs Commission. It was founded in 2019 with the aim of continuing the act of giving to the needy and being of a selfless service to mankind which had already begun.

We are looking for a highly motivated data analyst for a 4 months contract to train our beneficiaries on Power Bi and Microsoft Excel.

**Job Title**: Data Analyst

**Location:** Ede, Osun State

**Employment type:** contract

**Project start date:** March

**Project end Date:** June

**Job summary:**

As a data analyst at Kiitan Foundation, you will apply your experience in Power Bi and Microsoft Excel to deliver high impact training content for beneficiaries. As part of your role, you will be responsible for curriculum development and learning instructional design.

**Requirements:**

1. Education and experience: candidates should posses a Bachelor’s Degree with at least 2 years relevant work experience; or Microsoft certified trainer
2. Project Management: organizational ability and progress report in a clear and interesting way
3. Competency in Microsoft excel and Power Bi. Familiarity with this content is highly essential
4. Ability to teach others
5. High level written and verbal communication skills.

**How to apply**: Send a cover letter and CV to

[kiitanfoundation@gmail.com](mailto:kiitanfoundation@gmail.com) ‘cc’ [Nikeadedokun@kiitanfoundation.org](mailto:Nikeadedokun@kiitanfoundation.org)

**Application closing date:** 23rd February, 2023

Dear Adenike of Kiitan Empire,